

## CONDOMINIUM SUBLET APPLICATION

### Directions

Applicant(s) please complete the enclosed application and submit it with the required attachments to the managing agent at the address listed below. If you are subletting this apartment through the services of a real estate broker you may have your broker submit the application to the managing agent. The managing will verify that the application is complete, run a credit check and submit the application to the Condo Board for their records.

### About the Unit

Unit \_\_\_\_\_  
Owner 1 \_\_\_\_\_  
Owner 2 \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

### About the Rental:

Move In Date: \_\_\_\_\_  
Lease Term \_\_\_\_\_  
Move in inspection Board member and date: \_\_\_\_\_  
Move out inspection Board member and date: \_\_\_\_\_

### About the Applicant(s):

Name 1 _____	Email _____
Telephone: (H) _____	(W/C) _____
Name 2 _____	Email _____
Telephone: (H) _____	(W/C) _____
Name 3 _____	Email _____
Telephone: (H) _____	(W/C) _____
Name 4 _____	Email _____
Telephone: (H) _____	(W/C) _____

**Applicant(s) Emergency Contact:**

<b>Applicant 1</b>	
Name _____	Relationship _____
Telephone: (H/C) _____	Email _____

**Required Attachments**

- Signed rental agreement
- Application fee of \$300.00 payable to Goldin Management, Inc.
- \$1,000 refundable move-in security deposit made payable to Smith N Court Condominium
- \$750 non-refundable move-in fee made payable to Smith N Court Condominium

**Authorizations**

I (we) hereby certify that the information presented in this information sheet is truthful. I (we) also certify that I (we) have done our due diligence to ensure that the renters are qualified to rent my (our) condominium. I (we) take full responsibility for the actions of our tenant(s), while they reside at the Smith N Court Condominium.

Owner 1 Signature _____	Date _____
Owner 1 Name (print) _____	Date _____
Owner 2 Signature _____	Date _____
Owner 2 Name (print) _____	Date _____