

COOPERATIVE PURCHASE APPLICATION

Directions

Applicant(s), please complete the enclosed application and submit it with the required attachments to the managing agent at the address listed below. If you are purchasing this apartment through the services of a real estate broker you may have your broker submit the application to the managing agent. The managing will verify that the application is complete, perform a credit search on the applicants and submit the application to the Co-op admissions committee. The committee will review the application, interview the applicant(s) and make a decision on whether or not to approve the purchase of the apartment by the applicant(s).

About the Unit

Unit _____ Shares _____ Size _____
Address _____

About the Sale

Purchase Price _____
Desired Closing Date _____

About the Seller(s)

Seller 1 _____
Seller 2 _____

About the Applicant(s)

Applicant 1
Name _____
Telephone (H) _____ (W) _____
E-mail _____ SS# _____
Date of Birth _____ State _____

Applicant 2
Name _____
Telephone (H) _____ (W) _____
E-mail _____ SS# _____
Date of Birth _____ State _____

Applicant(s) Residence History

| | | |
|--------------------|-------|-------------|
| Applicant 1 | | |
| Current Address | _____ | |
| | _____ | |
| Agent/Landlord | _____ | Phone _____ |
| How long? | _____ | Rent _____ |
| Previous Address | _____ | |
| | _____ | |
| Agent/Landlord | _____ | Phone _____ |
| How long? | _____ | Rent _____ |
| Applicant 2 | | |
| Current Address | _____ | |
| | _____ | |
| Agent/Landlord | _____ | Phone _____ |
| How long? | _____ | Rent _____ |
| Previous Address | _____ | |
| | _____ | |
| Agent/Landlord | _____ | Phone _____ |
| How long? | _____ | Rent _____ |

Potential Residents

| Name | Age | Relationship to Applicant(s) |
|------------|-------|------------------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| Pets _____ | | |

Applicant(s) Employment History

| | |
|--------------------|----------------------|
| Applicant 1 | |
| Current Employer | _____ |
| Years with Firm | _____ Position _____ |
| Address | _____ _____ |
| Supervisor | _____ Phone _____ |
| Previous Employer | _____ |
| Years with Firm | _____ Position _____ |
| Address | _____ _____ |
| Supervisor | _____ Phone _____ |
| Applicant 2 | |
| Current Employer | _____ |
| Years with Firm | _____ Position _____ |
| Address | _____ _____ |
| Supervisor | _____ Phone _____ |
| Previous Employer | _____ |
| Years with Firm | _____ Position _____ |
| Address | _____ _____ |
| Supervisor | _____ Phone _____ |

In Case of Personal Emergency, Please Notify:

| | | | |
|---------|-------|--------------|-------|
| Name | _____ | Relationship | _____ |
| Phone | _____ | | |
| Address | _____ | | |
| | _____ | | |

Attorneys

| | |
|-------------------|-------------|
| For Seller | |
| Name _____ | Phone _____ |
| Firm _____ | |
| Address _____ | |
| E-Mail _____ | |
| For Buyer | |
| Name _____ | Phone _____ |
| Firm _____ | |
| Address _____ | |
| E-Mail _____ | |

Financing

| |
|--------------------------------|
| Cash Amount _____ |
| Mortgage Amount _____ |
| Bank Providing Financing _____ |
| Address _____ |
| _____ |

Required Attachments

- Latest three years of filed federal income tax forms for each proposed shareholder.
- REBNY Financial Statement, including documentation of all assets and sources of income listed (ie. Bank statements, etc.) – See attached form
- Three most recent paystubs
- Mortgage application and letter of commitment
- Copy of contract of sale (lead paint disclosure required and signed)
- Current employer reference letters for each proposed buyer including verification of current job title and income
- Current landlord reference letter, if renting or current Board reference, if in cooperative or condominium.
- Immediate neighbor reference letter.
- Resumes providing full employment histories for each proposed shareholder.
- Application fee of \$300 payable to Goldin Management, Inc.
- Refundable move-in security deposit of \$500 payable to 322 Sixth Street Owners Corp.
- Proof of homeowners insurance with \$500,000 general liability
- **NOTE:** The board will require a meeting with all adults who will live in the apartment.

Authorizations

I (we) hereby make an application for the purchase of the above mentioned apartment and certify that the information presented in this application and the accompanying attachments is truthful. I (we) authorized you to verify any information presented in the application and to perform a credit search on me (us). We authorize you to release this information to the committee evaluating our application.

I (we) hereby confirm that I (we) have read the proprietary lease, house rules and by-laws relating to the cooperative, that I (we) fully understand them, and that I (we) agree to abide by their provisions.

Applicant 1 _____ Date _____

Applicant 2 _____ Date _____