

COOPERATIVE SUBLET APPLICATION

Directions

Applicant(s), please complete the enclosed application and submit it with the required attachments to the managing agent at the address listed below. If you are subletting this apartment through the services of a real estate broker you may have your broker submit the application to the managing agent. The managing will verify that the application is complete, perform a credit search on the applicants and submit the application to the Co-op admissions committee. The committee will review the application, interview the applicant(s) and make a decision on whether or not to approve the sublet of the apartment by the applicant(s).

About the Unit

Unit _____
Address _____

About the Sublet

Monthly Rent _____
Lease Term _____
Desired Move In Date _____

About the Owner(s)

Owner 1 _____
Owner 2 _____

About the Applicant(s)

Applicant 1

Name _____
Telephone (H) _____ (W) _____
Social Security # _____ DOB _____
Driver's License # _____ State _____

Applicant 2

Name _____
Telephone (H) _____ (W) _____
Social Security # _____ DOB _____
Driver's License # _____ State _____

Applicant(s) Residence History

Applicant 1		
Current Address	_____	

Agent/Landlord	_____	Phone _____
How long?	_____	Rent _____
Previous Address	_____	

Agent/Landlord	_____	Phone _____
How long?	_____	Rent _____
Applicant 2		
Current Address	_____	

Agent/Landlord	_____	Phone _____
How long?	_____	Rent _____
Previous Address	_____	

Agent/Landlord	_____	Phone _____
How long?	_____	Rent _____

Potential Residents

Name	Age	Relationship to Applicant(s)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Pets _____		

Applicant(s) Employment History

Applicant 1

Current Employer _____

Years with Firm _____ Position _____

Income _____

Address _____

Supervisor _____ Phone _____

Previous Employer _____

Years with Firm _____ Position _____

Address _____

Supervisor _____ Phone _____

Applicant 2

Current Employer _____

Years with Firm _____ Position _____

Income _____

Address _____

Supervisor _____ Phone _____

Previous Employer _____

Years with Firm _____ Position _____

Address _____

Supervisor _____ Phone _____

In Case of Personal Emergency, Please Notify:

Name	_____	Relationship	_____
Phone	_____		
Address	_____ _____		

Required Attachments

- Latest two years of filed federal income tax returns for each applicant.
- Paystubs verifying income.
- Two reference letters
- Rental Lease
- Application fee of \$250.00 payable to Goldin Management, Inc.

Authorizations

I (we) hereby make an application for the rental of the above mentioned apartment and certify that the information presented in this application and the accompanying attachments is truthful. I (we) authorized you to verify any information presented in the application and to perform a credit search on me (us). We authorize you to release this information to the committee evaluating our application.

Applicant 1 _____ Date _____

Applicant 2 _____ Date _____

CERTIFICATE OF SECRETARY

of

401 8TH AVE TENANTS CORP.

I, Elizabeth L. Brown, Secretary of 401 Eighth Ave Tenants Corp., a New York corporation with its principal place of business at 401 Eighth Avenue, Brooklyn, New York 11215 (the "Corporation") DO HEREBY CERTIFY as follows:

2. The attached proposed amendments to Paragraph 13 of the Proprietary Lease and House Rules of the Proprietary Lease were submitted to the shareholders of the Corporation in accordance with Paragraph 6 of the Proprietary Lease and has been approved by shareholders owning not less than 66 2/3rds of the issued and outstanding shares of the Corporation and has not been amended or rescinded but remain in full force and effect on the date hereof.

3. In accordance with the Resolutions, the amendments to the House Rules and to the Proprietary Lease shall be effective on January 1, 2014.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of the Corporation as of this 22 day of January, 2014.

401 8th Ave. Tenants Corp.

By: [Signature]

, Secretary

State of New York)
County of New York)

SS: **MARTY CORREIA**
NOTARY PUBLIC-STATE OF NEW YORK
No. 01CO6153112
Qualified in New York County
My Commission Expires September 25, 2014

On the 22 day of January, in the year 2014, before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the person who name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signatures on the instrument, the person, or the entity upon behalf of which the person acted, executed the instrument.

[Signature]

Notary

401 8TH AVE TENANTS CORP.
401 8TH AVENUE
BROOKLYN NEW YORK

Proposed Changes to Proprietary Lease & House Rules
November 19, 2013, 7:00 PM

Proposed Changes to Proprietary Leases

Add the following paragraphs after existing paragraph in section 13 of **Proprietary Lease**.

In order to ensure the wellbeing of occupants of the building, the Board of Directors of the Corporation will be required to amend the House Rules as follows;

No smoking is permitted in the building's lobby, hallways, basement, laundry room, entry walkway, back alley, or other public areas or within 25 feet of any of the entrances or windows to the building. No smoking is permitted within individual apartments occupied by shareholders, their guests, families, or subtenants, after January 1, 2014.

The word "smoking" for these purposes shall mean inhaling, exhaling, burning or carrying any lighted cigar, cigarette, pipe, or other form of lighted object or device which contains tobacco or any other material intended to produce smoke.

In addition to the provisions of this paragraph, the Lessor may from time to time establish and reestablish such House Rules as it may in its business judgment deem necessary for the management and control of the Building.

The Lessee shall obey the provisions of this paragraph and all rules established under this paragraph when a copy thereof has been furnished to Lessee and see that they are faithfully observed by his or her family, guests, employees and subtenants, it being understood that such shall apply to and be binding upon all of the occupants of the Building, whether stockholders of the Lessor or not, but that the Lessor shall not be responsible to the Lessee for the non-observance or violation of such rules by any other lessee or person.

Fines for smoking violations will be \$75 for first offense, to be added to the next maintenance bill. Subsequent fines will be doubled for each subsequent occurrence, making the fine for a second occurrence \$150, and any third occurrence \$300.

Proposed Changes to 401 8th Avenue House Rules

Nuisance Policy

No smoking is permitted in the building's lobby, hallways, basement, laundry room, entry walkway, back alley, or other public areas or within 25 feet of any of the entrances or windows to the building.

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(continued on back side)

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